ePrescribe Training for Nursing and Pharmacy Depts.
Net Access – Home Medication Pathway
What is ePrescribing?

ePrescribing is the electronic transmission of a prescription to a dispenser or a pharmacy. In order for the practitioner to send the patient’s prescriptions electronically, we need to collect the correct retail pharmacy to ensure that the prescriptions are sent to the patient’s preferred pharmacy. Narcotics will continue to be on paper either printed or hand-written.
Home Medications Pathway

Click **Home Medications** on the Navigator
Home Medications Pathway

To view the patient’s data, select from the index on the left.

Click on Select Default Pharmacy
Selecting a Patient’s Pharmacy

You may select up to two types of Pharmacy: One Retail and One Mail Order

The Zip Code is pre-populated from the patient’s address. You may change it if needed or look up the pharmacy by City and State.

The Radius is defaulted to 5 miles and it can go up to 20 miles if necessary.
Documenting a Retail Pharmacy

1. Click on the **Retail** radial button. Use the patient’s zip code or the city and state.

2. If the patient knows the name of the pharmacy you may enter it under the **Name** to limit the list of displayed pharmacies.

3. Click on the **Search** button to display the pharmacies.
1. Select the correct pharmacy from the displayed list.

2. Click on the Select button to choose the patient’s pharmacy.

Pharmacy Details displays in the bottom of the screen.
The Patient's pharmacy will display on top the screen.

Click on the **Complete** button to save the patient's pharmacy.
Eligibility Benefits under Home Medications

Eligibility Benefits tab on the Navigator refers to the patient’s pharmacy insurance benefits.

The patient’s eligibility benefits will run automatically once the user clicks on the Complete button after the patient’s pharmacy is selected.

This process benefits the patient during discharge to make sure that the medications the physician orders are covered under their plan and it will display a substitute if necessary.

This is not a hard stop for the nurse or physician to complete the discharge process.
Eligibility Benefits

If you select *Eligibility Benefits* under Home Medications, a blank screen will display with a message at the bottom that says that the “Pharmacy Benefit Plan Eligibility check has been performed”
Mail Order Pharmacy
1. Click on the **Mail Order** radial button.

2. Select the mail order pharmacy from the displayed list.

3. Click on the **Select** button to choose the patient’s mail order pharmacy.
The Patient’s mail order pharmacy will display on the screen.

Click on the **Complete** button to save the mail order pharmacy.
Deleting a Patient’s Pharmacy
If a patient’s pharmacy is incorrect or no longer being used by the patient, you will be able to delete it by clicking on the **Delete** button.
Click on the Complete button to save your changes.

The pharmacy disappears from the patient’s profile.
Collect Home Meds
"Collect Home Meds" will default to the *Existing Meds* tab when you enter the pathway.
Reconcile the home medications on the **Existing Meds** tab. The medications you select will transfer to the **CURRENT HOME MEDICATIONS** list on the right side of the screen. Continue to the **Prescription History tab**.
The “Prescription History” is an additional tab that will display on the new and improved pathway.

It displays a list of all of the medications that the patient was prescribed during the past 6 months. This list is imported from Surescripts.

The medications under the “Prescription History” tab need to be validated just like the medications in the Existing Meds tab.
Select and validate each of the medications that were imported from Surescripts with the patient. Enter the Medication Details at the bottom of the form and click the Add to Current Meds button.
If any information on the medication needs to be changed, i.e. dose, route, etc. Click the **Search** button under the **Prescription History Medication Detail** to take you to the pharmacy’s formulary.
Select the correct dose from the formulary, enter the Medication details on the bottom of the form and click the **Add to Current Meds** button.
Repeat the same process and continue validating each of the medications under the Prescription History tab with the patient.
Review the new list under Current Home Medications and check for duplicates before you complete the collection of home medications. Once the list is finished, click on the Complete button to save your documentation.
This message will be displayed if the Home Medication collection has not been completed (medications not validated).
Medication History Reports
Under the Prescription History Tab you may display a summary of all of the patient’s medications by clicking on **Prescription History Report**.
ePrescribing – Medication History Report

Click on the Complete or Cancel button to exit the screen.
Another way to view the Medication History of the patient is through the *Imported Medication History* on the Navigator.
Discharge Medications List

(Patient’s Discharge Instructions)
The Discharge Medication List can contain *Electronically sent Retail and/or Mail Order* prescriptions and *Paper* Prescriptions.

The ordering method that the physician selects will be specified under each of the medication that the physician orders.

The medications that were ordered electronically will show the pharmacy name, pharmacy number, address, and phone number. (See sample below)

Discharge Medication List

<table>
<thead>
<tr>
<th>Electronic Mail Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLIPIZIDE [5 mg Tablet]: 5 mg By Mouth EVERY MORNING; Prescribed By: ABRAMS, KEVIN J; Prescription electronically sent to mail order: Aetna Rx Home Delivery, Pharmacy Address: 1600 SW 80th Terrace 2nd Floor Plantation, FL 33324; LAST DOSE GIVEN DATE: TIME: Via Mail: Aetna Rx Home Delivery (800) 641-6444</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electronic Retail Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>LASIX (FUROSEMIDE) [20 mg Tablet]: 1 Tab By Mouth DAILY; Prescribed By: ABRAMS, KEVIN J; Prescription electronically sent to: CVS/pharmacy #3121, Pharmacy Address: 11499 SW 40TH ST MIAMI, FL 33165; LAST DOSE GIVEN DATE: TIME: Pharmacy: CVS/pharmacy #3121 (305) 221-1379</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paper Prescription</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROTONIX (PANTOPRAZOLE SODIUM) [40 mg]: 1 Tab By Mouth DAILY WITH BREAKFAST; Prescribed By: ABRAMS, KEVIN J; Prescription electronically sent to: CVS/pharmacy #3121, Pharmacy Address: 11499 SW 40TH ST MIAMI, FL 33165; LAST DOSE GIVEN DATE: TIME: Pharmacy: CVS/pharmacy #3121 (305) 221-1379</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paper Prescription</th>
</tr>
</thead>
<tbody>
<tr>
<td>RAMIPRIL [2.5 mg Capsule]: 1 cap By Mouth DAILY; Prescribed By: ABRAMS, KEVIN J; LAST DOSE GIVEN DATE: TIME: Paper Prescription</td>
</tr>
</tbody>
</table>
1. **How does the nurse know if the medication was printed or submitted electronically?**

- The discharge packet will show if a medication was printed or electronically submitted. If electronically submitted it will display the pharmacy detail.
- On the Home Medications nurse’s view under “Display Home Meds,” the icons of either printed or electronically submitted will display on the left side of the medications. If the space is blank, it means that the physician didn’t issue a prescription for that medication(s). See print screen below.

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<table>
<thead>
<tr>
<th>Home Medications</th>
<th>Prescription Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUMEX [1 mg Tab]: ORAL</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>PERCOCET (OXYCODONE HCL/ACETAMINOPHEN) [5 mg:325 mg Tab]: 1 Tab ORAL Q6HRN</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>PLAVIK [75 mg Tab]: 1 Tab ORAL DAILY</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>SYNTHROID (LEVOTHYROIDINE SODIUM) [175 mcg Tab]: 1 Tab ORAL DAILY</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>TIKOSYN [125 mcg cap]: ORAL</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>Tylenol Cold Multi-Symptom Day (D-METHORPHAN HCl/PE/ACAP) [10 mg-5 mg:325 mg/15 mL LIQUID]: ORAL</td>
<td>9/4/2015</td>
</tr>
<tr>
<td>VICODIN (HYDROCODONE BIT/ACETAMINOPHEN) [5 mg:300 mg Tab]: ORAL</td>
<td>9/4/2015</td>
</tr>
</tbody>
</table>

*** END OF MEDICATIONS ***
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2. **How many pharmacies can be selected as default pharmacy for the patient?** Only one retail and one mail order pharmacy may be selected at a time. The process of changing the pharmacy selected is manual and must be done if needed for multiple prescriptions to multiple pharmacies. Physicians also have the access to manually change pharmacies.

3. **Will social workers have the same view?** If currently they have Home Medications on their view, they will now have the new options available.

4. **Can the eRX icon for physicians be removed as a mandatory function to electronically send the Existing Medications?** No, this function is not a customizable option. It must be done in order to send a prescription electronically.

5. **Can Eligibility Benefit be removed?** No, this function may not be removed from the Home Medications menu, but it will run automatically in the back once the RN or Pharmacy Tech selects the patient’s pharmacy.

6. **Can prescriptions for Narcotics be sent electronically?** No, our system does not have the software that enables it at this time.

7. **Can Medication History Report be printed?** Yes, the option to print will display in the upper right corner as all of the other Net Access documents.

8. **At Discharge Medication Reconciliation, are Infectious Disease medications restricted to only ID physicians?** No, the system pulls the formulary from the NDDF files and it will not restrict certain medications only to specialties.

9. **Can the Nurse reprint prescriptions?** No, this function still remains a physician function.

10. **How will charity patients prescriptions be handle?** The function will remain the same as your current process.

11. **What physicians will have access to ePrescription?** For implementation, the hospitalist will have the function available. Thereafter, any physician may be enabled as requested. For Physician Support and requests contact: 786-662-7879 or extension 27879.
THANK YOU FOR COMPLETING THE ePrescribe TRAINING