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**Sent:** Sunday, March 22, 2020 12:28 PM

**Subject:** Coronavirus (COVID-19) Occupational Health Information 3-22-2020

**Attachments:** [OHO Services Locations](#), [COVID-19 Symptoms](#)



Good morning everyone,

Occupational Health will now be sharing separate COVID-19 related email communications to update you on the Travel and Post Exposure Screening processes and other important Occupational Health related information. We are also working on Occupational Health FAQs that will be communicated early next week.

Below are the updated Travel Screening guidelines. Please be aware the Occupational Health screening processes may change based on CDC and/or State Department recommendations, so please continue to pay close attention to all Baptist Health communications on this matter. You may also email [EmployeeCVInfo@baptisthealth.net](mailto:EmployeeCVInfo@baptisthealth.net), a confidential inbox for employees' personal health concerns specific to COVID-19.

### **Occupational Health Screening Process (Updated Guidelines):**

#### **Travel Screening:**

Employees, volunteers, students, contractors or members of the medical staff must stay home, immediately contact Baptist Health's Occupational Health hotline at (786) 596-2345 and will be placed on 14 day quarantine if the following circumstances apply:

- You are returning from travel to countries listed on the CDC's Level 3 & 2 Travel Health Notices (*any international travel*) in the last 14 days;
- You are returning from travel on any cruise ship in the last 14 days;
- **New: You are returning from travel from anywhere in the US that is deemed to have widespread community transmission in the last 14 days** (<https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>);
- *Note: If you are placed on travel quarantine and you develop symptoms (i.e.: fever at or above 100.4, cough, shortness of breath), you should contact your primary care physician and your local Occupational Health office (see attached flyer for OHO contact information).*

#### **Employee Post Exposure Screening:**

Infection Prevention & Control and Leadership, at each entity, will identify employees potentially exposed to a suspected (PUI) or confirmed COVID-19 patient. After identification

of potential employee exposures, Occupational Health will collaborate with Infection Prevention & Control and Leadership at each entity to determine whether or not exposed employees should be quarantined based on CDC's risk assessment of healthcare personnel COVID-19 exposures (such as medium or high-risk exposures). Employees who meet the criteria for quarantine will be removed from work for up to 14 days. Employees placed on quarantine will be contacted by Occupational Health, at least every 72 hours, to check on the employee's health status. If post exposure employees have questions or concerns regarding the process, employees can contact their local Occupational Health office. Employees should not contact the Occupational Health hotline number regarding post-exposure questions since the hotline is meant to handle travel screening or COVID-19 related questions only.

**Return to Work Process:**

To ensure a safe working environment for everyone, employees who have been removed from work and placed on quarantine (due to travel or post-exposure) for 14 calendar days will need to receive clearance from Occupational Health before reporting to work. Occupational Health will contact employees placed on quarantine at the end of their quarantine period and, if the employee is asymptomatic, will be cleared to return to work by Occupational Health.

**Employees Who Are Sick:**

Employees experiencing symptoms of fever (at or above 100.4) and and/or acute respiratory illness (cough, shortness of breath, etc.) should stay home. If an employee reports to work with fever and/or acute respiratory illness symptoms, the employee's leader should advise the employee to go home (leaders should not send sick employees to Occupational Health in order to be sent home). If an employee who is sick needs medical care, the employee should contact their primary care physician or Care on Demand. If an employee is out of work due to a personal medical illness for more than 3 consecutive calendar days, the employee should contact Unum (Toll Free Number: 1-877-663-7437) to request a medical leave of absence. Employees returning to work after an absence of more than 3 days due to a personal medical illness will need to obtain medical clearance from their medical provider and call their local Occupational Health office for clearance prior to returning to work.

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