# HR Communications Regarding Coronavirus (COVID-19)



As we continue to respond to the COVID-19 situation, our resolve to provide timely information and helpful resources remains strong.

## SUPPORT AND RESOURCES AVAILABLE TO EMPLOYEES

We know this is a tough time. Uncertainty and anxiety are high. At Baptist Health, we greatly appreciate and care about our staff and want to make sure we are offering emotional support and helpful resources during this difficult time. Furthermore, we want to make that support and those resources easy to find and use. That's why we've developed a new online hub to house information about resources being offered to help employees navigate the challenges emerging from this crisis. From emotional support and counseling to financial hardship resources, and from various webinars and articles to help cope with stress and uncertainty to a listing of community stores that are extending hours and/or offering discounts to Baptist Health employees, this tool is accessible from your smartphone and easily navigatable. <u>CLICK HERE</u> or type <u>EmployeeSupport.baptisthealth.net</u> into your browser to access it. It will also be accessible via its own "Employee Support" tile on our <u>Baptist Health on the Go!</u> site and via <u>Boca</u> <u>Regional's</u> version of the site as well. We will continue to add new information, resources and upcoming webinars to it, so please save the site to your phone's home screen so you can access it regularly. If you have any additional needs you can't find, please let us know by emailing <u>HRQuestions@baptisthealth.net</u>. We are here for you as we all push through this difficult time.

## **EMERGENCY CHILD CARE UPDATE**

Responding to employees' needs, Baptist Health has adjusted the pricing structure for emergency child care offered to employees during their on-site work shifts. Employees who need emergency child care for children, ages 1-12, in one of Baptist Health's Early Learning Centers, will be charged \$10 each day or \$50 a week. We have also set up an emergency child care site at the Boca Raton Marriott at Boca Center for Boca Regional and Boca Care employees who need emergency child care for children, ages 5-12. These employees will also have access to the special reduced pricing of \$10 each day or \$50 a week. To facilitate reservations for these services, Baptist Health is using Simply Book Me. Employees whose children are already enrolled at an Early Learning Center and those needing emergency child care (at either an Early Learning Center or the Marriott at Boca Center) must register through Simply Book Me by the Wednesday of the week before they require the service. Cancellations inside of 48 hours before the scheduled care will be charged \$10. Emergency child care hours are Monday-Friday, 6:30 a.m.-8 p.m. This service is only available to children whose parent or legal guardian is employed by Baptist Health and only on days and during times when the employee is working onsite at a Baptist Health facility. We are unable to accommodate employees who are working remotely. We are also unable, unfortunately, to accommodate children with special needs or who require medication. To register, CLICK HERE.

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## **WE'RE ALL IN' FOR KINDNESS**

Our Pineapple Proud + Strong campaign to spread a wave of kindness throughout Baptist Health by showing support and sending encouragement to each other has taken hold, and kindness is spreading! To learn how to be part of this positive movement, watch <u>THIS VIDEO</u> or visit <u>PineappleProud.net</u>. Be sure to send your #PineappleProud and #PineappleStrong photos and stories of kindness to <u>PineappleProud@baptisthealth.net</u>. Let's show each other that "We're All In" for Kindness!

#### **HELPFUL HR CONTACTS**

If you have additional HR questions, please reach out to your leader, your HR representative or use one of the resources below:

- Pay and Perks/Benefits: <u>benefits@baptisthealth.net</u> or **786-662-7178, option 1**.
- Boca Regional Benefits: 561-955-5050.
- HRIS (PeopleSoft/Self-Service): <u>DG-COHRIS@baptisthealth.net</u> or **786-662-7155**.
- General HR Questions: <u>HRQuestions@BaptistHealth.net</u>.
- General Boca Regional HR Questions: <u>H@BRRH.com</u> or **561-955-HRHR (4747)**.

#### AS A REMINDER...

You can get the **latest employee information** regarding Coronavirus (COVID-19) from **Baptist Health on the go!** – a mobile site that can be accessed from anywhere at any time. Just type <u>baptisthealth.net/go</u> on your phone, computer or tablet. <u>CLICK HERE</u> for more information. Boca Regional employees should type <u>boca.baptisthealth.net</u> and can <u>click here</u> for more information.